

**MERCED IRRIGATION DISTRICT
DEPUTY GENERAL MANAGER, ENERGY RESOURCES**

FLSA Status – Exempt

DEFINITION:

Under general direction, provide leadership, direction and management of the Energy Resources and Hydro Project departments. Major functions include: Planning, engineering, construction, operation, maintenance, marketing, staffing, training and administration. Perform other related work as required. Serve as acting General Manager as required. This is a department head position.

ESSENTIAL FUNCTIONS OF THE POSITION:

- Energy resources and Hydro Project planning and management.
- Wholesale power negotiations, contracts and agreements.
- Development of and maintenance of electric rate structure and schedules.
- Short and long term strategic planning for the departments.
- Hydro power, marketing, sales, facility planning for Energy Resources and Hydro Electric departments.
- Representation of the District in California Public Utilities Commission, California Energy Commission hearings, and other State and Federal agencies related to the District's energy resources matters.
- Develop and implement strategies for competition and growth.
- Meet with industrial and commercial customers and the public in general, as necessary, to represent the District's activities.
- Manage and provide direction to all department personnel including the areas of business development, customer account management, marketing, public benefits, energy efficiency, financial analysis, engineering, construction and maintenance.
- Assist the General Manager in any matters related to the operation of the District.
- Maintain a current knowledge of electric utility techniques and best practices.
- Provide business, technical, and managerial input to the General Manager, management team, and Board of Directors as requested.
- Manage and coordinate day to day operations, special projects, personnel and financial matters, including budget preparation and monitoring, of the department.
- Manage the District's Risk Management program in compliance with Board approved policy.
- Manage the District's regulatory compliance program including regulations from NERC, WECC, CDOC, FERC, CPUC, CEC, DOE and others.
- Manage the District's Renewable Portfolio Standards (RPS) in compliance with State law and CEC regulations.
- Manage compliance with State Greenhouse Gas (GHG) requirements.
- Management of monthly settlements for power purchases and power sales.
- Manage major capital projects for Energy Resources and Hydro Project.
- Perform other duties as requested, directed or assigned.

QUALIFICATIONS:

Any combination of experience and education that would prepare the candidate for the duties and responsibilities of the position is acceptable.

Education:

- Bachelor's Degree from an accredited college or university with major course work in Electrical or Mechanical engineering or a related field. MBA and P.E. license desirable.

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Experience:

- A minimum of ten (10) years of increasing responsibility and experience in an electric utility, with a minimum of six (6) years in a management role.

Ability to:

- Oversee the research and analysis on internal and external industry issues including renewable energy, greenhouse gas emissions, photovoltaic's, solar thermal electric, wind, certain biomass resources and hydroelectric facilities to ensure the District's compliance with the current government-mandated renewable energy source requirement goal for the District of 33% by 2020.
- Communicate effectively both orally and in writing;
- Prepare and present oral and written reports;
- Interact and communicate with a broad spectrum of internal employees and external customers;
- Provide leadership and management of the department through coaching, enabling and facilitating employees working in a team environment;
- Build constructive relationships by promoting effective partnerships with department peers, consumers and employees;
- Understand electric industry power purchase principles and utilize strategies to ensure District electric customers experience competitive rates.
- Interpret and apply federal, state and local laws, policies and procedures and regulations;
- Exercise good judgment in structuring and organizing work and setting priorities, balancing the interests of clients and readily readjusting priorities to respond to customer demands;
- Prioritize workload;
- Work safely and independently.

Knowledge of:

- Effective leadership and management principles and practices;
- Electrical transmission and distribution, hydro generation, power markets, electrical rates and electric rate development, energy management and efficiency strategies;
- Industrial processes, corporate economics and competitive threats;
- Contract preparation and administration;
- Pertinent federal, state and local laws and regulations;
- Recent developments, current literature and sources of information regarding the electric utility industry as they relate to the District;
- Proficient in the use of personal computer operation and related software applications, peripheral equipment operation and computer interface.

Necessary Special Requirements:

- Must file a Statement of Economic Interests in compliance with Government Code Section 8100.
- Must complete a two hour Ethics training course every two years in compliance with California AB 1234.
- Must complete two hours of Sexual Harassment training every two years in compliance with California AB 1825.
- A valid California Class C Driver License and the ability to maintain insurability under the District's vehicle insurance program.
- Abide by all District policies, guidelines and rules.

ENVIRONMENTAL FACTORS:

- Exposure to the sun: 10% or less work time spent outside a building and exposed to the sun.
- Irregular or extended work hours: Occasionally required to change working hours or work overtime.
- Work performed in an office environment

The physical and mental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions:

ESSENTIAL MENTAL ABILITIES:

- Exercise independent judgment.
- Self-directing and organized.
- Reason objectively.
- Assess, project and plan work activities on a daily and weekly basis.
- Interpret state/ federal/agency regulations.
- Document concisely, accurately and timely.
- Handle a variety of duties which may be interrupted or changed by immediate circumstances.

TYPICAL PHYSICAL DEMANDS:

- Communicate orally and in writing with District management, co-workers, outside auditors, customers, and the public in face-to-face and one-on-one settings.
- Transport, set-up and removal of promotional equipment and materials at various public functions.
- Use of office equipment such as computer, copiers, scanners, and fax machines.
- Capable of negotiating stairways and uneven ground from time to time.

Sitting: Remains in a seated position for up to eight (8) hours per day
Hands/Arms: Operates computer for up to eight (8) hours per day
Lifting: Raises and lowers boxes and supplies up to twenty-five (25) pounds.
Stooping: Bends body downward and forward by bending at the knees or waist
Talking: Expresses ideas and shares information by means of spoken work in person and by telephone.
Hearing: Hears well enough to receive communications in person and by telephone.
Vision: Reads written and video messages for up to eight (8) hours per day. Operate vehicles and office equipment.

SUPERVISION:

The position receives general supervision from the General Manager.

I have reviewed this Job Description with my Supervisor and agree with its contents.

Employee Signature/Date

Supervisor Signature/Date

The specific statements shown in each section of this job description are not intended to be all-inclusive. They represent typical elements and criteria necessary to successfully perform the job.